



E-mail: vanwerff@tcaexpress.net

Appraisals - Auctions - Real Estate

215 Main Street
P.O. Box 529
Sanborn, Iowa 51248

Phone: 712-729-3264
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AGREEMENT FOR APPRAISAL SERVICES

This agreement dated this _____ day of _____ 20__ by and between _____ (client) and Vander Werff & Associates Inc. as appraisers.

Client's address (address appraisal should be sent to): _____

Client wishes to employ the services of Vander Werff & Associates Inc. to appraise the following property(s): _____

Have we ever provided any kind services on this property in the past 3 years? [] NO [] YES

If yes, when and who: _____ File #: _____

Name on appraisal (the name of your client): _____

Purpose of appraisal (To determine fair market value for):
[] refinancing [] purchasing [] sale [] new construction [] estate/trust [] _____

Property Status: [] As Is [] Prospective Upon Completion with Extra Ordinary Assumption
[] Retrospective-Effective Date: _____

Intended Appraisal User(s): _____
(Will there be additional intended users other than the client, such as Secondary Market, SBA, USDA, etc.)

Estimated Appraisal Completion Date: _____

Appraisal Fee: _____ \$
(Full payment is due at time of inspection or upon receipt of appraisal per appraiser's discretion)

Additional information, request for specific data, and/or other special appraisal requirements:

How would you like the completed appraisal delivered?

- Emailed, PDF version (furnish email address) _____
 Hard copy delivered by USPS CD delivered by USPS

***Please note appraisal quote includes electronic delivery and one original hard copy. Additional hard copies are available for an additional fee-check with our appraisal coordinator regarding additional fee.**

Please initial here if we have your permission to deliver a completed appraisal to your client (if requested): _____

Property Contact Person, Phone Numbers, Email: _____

Legal Description: _____

Additional Addenda:

- Environmental Site Survey
 Flood Zone Certification
 Other _____

Vander Werff's Services

Services Provided:

- Commercial Appraisal Report (real estate/fixtures/attached equipment)
 Commercial Restricted Appraisal Report (real estate/fixtures/attached equipment)
 Commercial Appraisal Report (real estate/fixtures/attached and un-attached equipment/furnishings)
 Commercial Restricted Appraisal Report (real estate/fixtures/attached and un-attached equipment/furnishings)
 Commercial Appraisal Report
(Going Concern/core business assets-real estate/fixtures/attached & un-attached equipment equipment/furnishings/intangibles)
 Commercial Restricted Appraisal Report
(Going Concern/core business assets-real estate/fixtures/attached & un-attached equipment equipment/furnishings/intangibles)
 Letter of Completion – to be ordered at a later date when property is constructed
 Business
 Farm/Land-Appraisal Report _____ # of head _____ Acres Improved/Unimproved
 Farm/Land-Restricted Appraisal Report _____ # of head _____ Acres Improved/Unimproved
 Chattel

File Number: _____

In the event of a cancellation you will be billed for work already completed.

Vander Werff and Associates will complete this appraisal assignment in compliance with the current edition of USPAP (Uniform Standards of Professional Appraisal Practice), FIRREA, and in accordance with any supplemental standards outlined within this engagement authorization. (Unless otherwise specified) Request for changes from original order may result in an additional fee. Reinspections/Certificates of Completion are NOT included in the original appraisal fee and would be quoted at a later date or after project completion.

Signed this _____ day of _____, 20 .

For **Vander Werff & Associates, Inc.:**

Signature of Client: _____

_____ Michele Sayre _____

Bank/Company: _____

Title: Appraisal Coordinator

Title: _____

Phone Number: _____

Fax Number: _____

Email address: _____

