



E-mail: vanwerff@tcaexpress.net

Appraisals - Auctions - Real Estate

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AGREEMENT FOR APPRAISAL SERVICES

This agreement dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between \_\_\_\_\_(client) and Vander Werff & Associates Inc. as appraisers.

Client's address (address appraisal should be sent to): \_\_\_\_\_

Client wishes to employ the services of Vander Werff & Associates Inc. to appraise the following property(s): \_\_\_\_\_

Have we ever provided any kind services on this property in the past 3 years? [ ] NO [ ] YES

If yes, when and who: \_\_\_\_\_ File #: \_\_\_\_\_

Name on appraisal (the name of your client): \_\_\_\_\_

Purpose of appraisal (To determine fair market value for): [ ] refinancing [ ] purchasing [ ] sale [ ] new construction [ ] estate [ ] \_\_\_\_\_

Property Status: [ ] As Is [ ] Prospective Upon Completion with Extra Ordinary Assumption [ ] Retrospective-Effective Date: \_\_\_\_\_

Intended Appraisal User(s): \_\_\_\_\_ (Will there be additional intended users other than the client, such as Secondary Market, SBA, USDA, etc.)

Appraisal Completion Date: \_\_\_\_\_, 20\_\_\_\_

Appraisal Fee: \_\_\_\_\_ \$ (Full payment is due at time of inspection or upon receipt of appraisal per appraiser's discretion)

Additional information, request for specific data, and/or other special appraisal requirements: \_\_\_\_\_

How would you like the completed appraisal delivered? [ ] Emailed, PDF version (furnish email address) \_\_\_\_\_ [ ] Hard copy delivered by USPS [ ] CD delivered by USPS

\*Please note appraisal quote includes electronic delivery and one original hard copy. Additional hard copies are available for an additional fee-check with our appraisal coordinator regarding additional fee.

Property Contact Person, Phone Numbers, Email: \_\_\_\_\_

Please initial here if we have your permission to deliver a completed appraisal to your client (if requested):

Legal Description: Brief Legal: \_\_\_\_\_

Additional Addenda:

- Environmental Site Survey
- Flood Zone Certification
- Other \_\_\_\_\_

Vander Werff's Services

- Commercial Appraisal Report (real estate/fixtures/attached equipment)
- Commercial Restricted Appraisal Report (real estate/fixtures/attached equipment)
- Commercial Appraisal Report (real estate/fixtures/attached and un-attached equipment/furnishings)
- Commercial Restricted Appraisal Report (real estate/fixtures/attached and un-attached equipment/furnishings)
- Commercial Appraisal Report  
(Going Concern/core business assets-real estate/fixtures/attached & un-attached equipment equipment/furnishings/intangibles)
- Commercial Restricted Appraisal Report  
(Going Concern/core business assets-real estate/fixtures/attached & un-attached equipment equipment/furnishings/intangibles)
- Certificate of Completion – to be ordered at a later date when property is constructed
- Business
- Farm/Land-Appraisal Report \_\_\_\_\_ # of head \_\_\_\_\_ Acres Improved/Unimproved
- Farm/Land-Restricted Appraisal Report \_\_\_\_\_ # of head \_\_\_\_\_ Acres Improved/Unimproved
- Chattel

File Number: \_\_\_\_\_

In the event of a cancellation you will be billed for work already completed.

Vander Werff and Associates will complete this appraisal assignment in compliance with the current edition of USPAP (Uniform Standards of Professional Appraisal Practice), FIRREA, and in accordance with any supplemental standards outlined within this engagement authorization. (Unless otherwise specified) Request for changes from original order may result in an additional fee. Reinspections/Certificates of Completion are NOT included in the original appraisal fee and would be quoted at a later date or after project completion.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

For **Vander Werff & Associates, Inc.:**

Signature of Client: \_\_\_\_\_

\_\_\_\_\_ Michele Sayre

Bank/Company: \_\_\_\_\_

Title: Appraisal Coordinator

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email address: \_\_\_\_\_

